

## Where do I submit my application?

The application for a Water Pollution Permit should be submitted **by hand** at the EMA's Head Office located at:

#8 Elizabeth Street  
St. Clair, Port of Spain,

or, at the satellite office located at::

#2 Dumfries Road,  
La Romain,

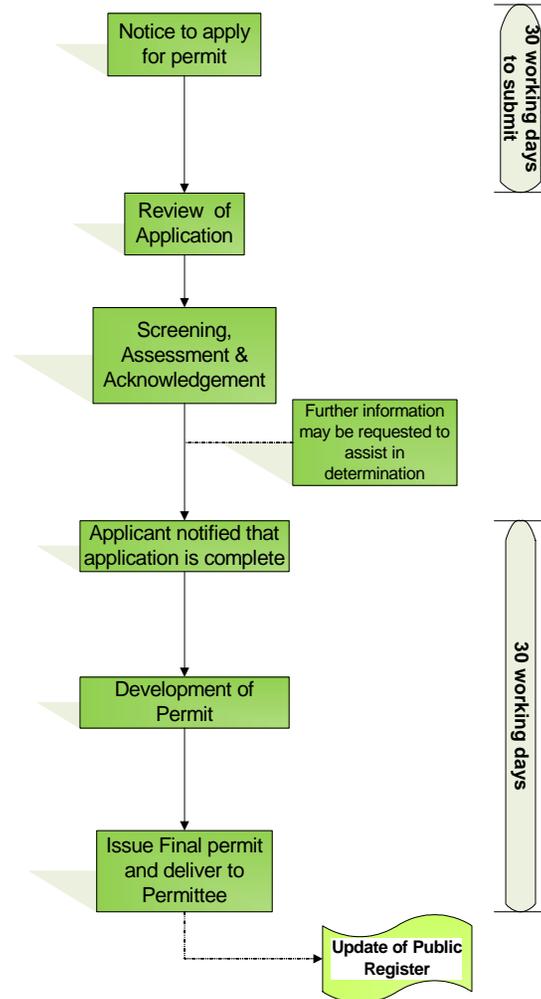
or, in Tobago:

Department of Natural Resources and the Environment  
Units 6 & 7  
#78 Wilson Road  
Highmoor Centre  
Scarborough

There are many forms and notices associated with the Permitting Process, the following outlines some of them and their descriptions.

Form	Description
D	Notice of Requirement to Apply for a Water Pollution Permit
E	Application for a Water Pollution Permit to Discharge Water Pollutants from Manufacturing, Commercial, Institutions and Mining Operations
F	Application for a Water Pollution Permit to Discharge Water Pollutants from Concentrated Animal Feeding Operations and Aquatic Animal Production Facilities
G	Application for a Water Pollution Permit to Discharge Water Pollutants from Sewage Treatment Facilities
M	Claim For Omission of Information from the Water Polluters Register
P	Notice of changes after grant of Source Registration Certificate or Water Pollution Permit

## Permitting Process



For Further information you can contact us at:

#8 Elizabeth Street,  
St. Clair,  
Port-of-Spain,  
Trinidad & Tobago  
West Indies.

Phone: (868)628-8045 (or 9386  
or 4677)

Fax: 868-628-9122

Email: [ema@ema.co.tt](mailto:ema@ema.co.tt)

Website: [www.ema.co.tt](http://www.ema.co.tt)

## ENVIRONMENTAL MANAGEMENT AUTHORITY



## PUBLIC GUIDE TO PERMITTING

Water Pollution Rules, 2001  
(as amended)

Established under the  
Environmental Management  
Act Chapter 35:05



## What is a Water Pollution Permit?

It is a legally binding agreement between an applicant and the Environmental Management Authority (EMA), which allows a facility to discharge specified pollutants into a receiving body of water under certain conditions.

## What is the benefit?

To improve the water quality in our rivers, wetlands, coastal and marine areas by controlling and improving the quantity of effluent entering into the waters of Trinidad and Tobago.

## Who needs to apply for a Permit?

Anyone who releases water pollutants outside the limits set out in Schedule II of the Water Pollution Rules, 2001 (as amended), will be notified to apply for a permit by the EMA. Upon receipt of notice, the applicant has thirty working days to complete the application and submit to the EMA, along with supporting attachments.

## What are the steps involved?

The permit is issued by the EMA, according to the steps outlined in the Flowchart on Page 6.

## How much will the Permit cost?

For first time applicants there is an application fee of \$2,500, with an annual permit fee of up to \$10,000. Please refer to Legal Notice No. 330, the Water Pollution (Fees) (Amendment) Regulations 2006, for other fee charges.

## Do I need to include anything with my application?

The application must be completed in triplicate with attachments with proof of payment.

## How long will it take to review my application?

Thirty working days from receipt of a completed application. This time may be extended where there is need to provide additional information.

## What is involved in the determination of a permit?

The application is reviewed for completeness. Any outstanding or further information that may be required to complete the application will be communicated to the applicant.

In determining the permit conditions the following factors are considered: site specific conditions, relevant local regulations, uses of the receiving water, location of the point source, best professional judgment, environmental standards, ambient water quality and any other relevant information.

## Will site visits be conducted?

Yes! Site visits will be conducted to verify the information submitted, as well as assess operational processes at the facility's site and its' relationship to the environment.

### EMA Site Inspections



## How long is the permit valid for?

The permit is valid for up to five (5) years from the date of issue.

## Does the Public have access to information on Permits?

The public has access to information on a permit via the National Register of Water Polluters at our Head Office located at #8 Elizabeth St., St. Clair.

## Is there an appeal process for the permit?

Appeals can be made to the Environmental Commission, regarding final decisions of the Authority.